

	GOVERNMENT OF MONTENEGRO <b>Public Procurement Directorate</b>	STANDARD FORM Article 35 of the Public Procurement Law
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**MONTENEGRIN FUND FOR SOLIDARITY  
HOUSING DEVELOPMENT**

**PUBLIC TENDER ANNOUNCEMENT FORM**

Pursuant to Articles 20 and 35 of the Public Procurement Law (Official Gazette of the Republic of Montenegro No. 46/06), THE MONTENEGRIN FUND FOR SOLIDARITY HOUSING DEVELOPMENT hereby announces:

**INVITATION**

No. 05/10

To open procedure of public procurement for the selection of the most favorable bid for drafting Final Design

**1. Information on the Contracting Authority**

Contracting Authority: <b>Montenegrin Fund for Solidarity Housing Development LLC</b>	Contact person: <b>Officer for public procurement of the CFSSI</b>
Address: <b>Bulevar Sv. Petra Cetinjskog 9</b>	Postal code: <b>81000</b>
City: <b>Podgorica</b>	ID number: <b>02247097</b>
Telephone: <b>+382 20 225-029</b>	Fax: <b>+382 20 225 302</b>
e-mail: <b>biljana.dapcevic@cfssi.me</b>	Web page: <a href="http://www.cfssi.me">www.cfssi.me</a>

**2. Subject of the Public Procurement**

Drafting the Final Design with all the details and elements necessary for the construction and execution of the residential complex located on the urban parcels A8, A9 and A10 KO Novi Bar DUP "Topolica – Bjelisi" - amendments, in Bar, containing ground floor + 8 floors, totaling ca 21,000.00 m<sup>2</sup> (gross building area).  
**Municipality of Bar**

**Option to submit bid in separate sections is not envisaged.**

**3. Option to conclude the framework agreement is not envisaged.**

**4. Estimated value of the procurement amounts to €160,000.00 (VAT included).**

Means of financing: CFSSI funds and proceeds of loans

**5. Requirements and eligibility of the bidder**

Invitation is open to all bidders registered to perform activities that include services, which are the subject of this tender and who have necessary permits for designing these types of complexes.

A bid should contain:

- Name and address of the bidder
- Unit price per m<sup>2</sup> (with calculated and clearly indicated VAT)
- Total price in Euros (with calculated and clearly indicated VAT)
- Terms and mode of payment
- Period and dynamics of the work completion

**Mandatory requirements:**

1. Proof that the bidder (legal person) has not been convicted of an offence from the Article 46 of the Public Procurement Law, nor imposed a prohibition to performing the activity that is the subject of public procurement,
2. Proof of registration,
3. Proof of fulfillment of obligations related to tax and contributions payment,
4. Proof that a legal person is not bankrupt or being wound up.
5. Bank guarantee amounting to 2% of the total value of bid, as a guarantee of remaining obliged to his bid within the period of 60 days.

**Optional requirements:**

1. As a proof of economic and financial capacity, a bidder shall submit:
  - Bank statement, certificate or declaration of the bidder's bank, that payments to him are not suspended,
  - Balance sheet and Income statement for the past three years or for the period from the registration.
2. As a proof of professional, technical and HR capacity, a bidder shall provide:
  - Designing license
  - Statement on professional qualification along with the list of engaged personnel, their qualifications and designing authorization issued by the Engineers Chamber of Montenegro or a competent ministry. Proofs are presented by submitting a copy of employment booklet or an Employment Contract or contractual relation, solely for persons participating in drafting of design.
  - List of residential complexes, consisting of energy sustainable buildings that are applying solar energy systems of minimum 30% of engaged energy, having a GBA of 21,000 m<sup>2</sup> or more, which have been designed in past three years or within the period from the registration. Proofs are presented by submitting a Contract or statement obtained from the contracting authority.

A bid may be submitted by a group of bidders having joint liability, in which case bidders shall provide a legal document that binds them to jointly execute the Contract, specifying liability of each individual bidder for executing the Contract, provided that they are awarded the Contract.

Where the participation of sub-contractors is envisaged, a bidder shall ensure that his sub-contractors (in case that a sub-contract value exceeds 10% of the contract value) meet the requirements from the Article 45 of the Public Procurement Law as well as provide a Contract between himself and a sub-contractor on part of services that are to be executed by a sub-contractor.

Proofs are submitted as an original documents or their certified copy and cannot be older that 6 month prior to the date of invitation announcement.

**Time for drafting project documentation is 60 days.**

**6. Option to submit alternative bids is not permitted**

**7. Criteria for the selection of the most favorable bid:**

The most economically advantageous bid with the following sub-criteria in the decreasing order:

- 1. Price.....50 points**
- 2. Technical and technological advantages.....40 points**
- 3. Time of service execution.....10 points**

**8. Place, date and time of accessing the tender documentation (repurchase)**

Tender documentation may be taken over in the premises of the Montenegrin Fund for Solidarity Housing Development (Bulevar Sv. Petra Cetinjskog 9) each working day from 10 AM to 2 PM, starting from 20 May 2010 up to 18 June 2010, after presenting the proof of the effected payment of €300 for the purchase of the tender documentation at the gyro account of the Contracting Authority, No. 520-745100-43 at the Hipotekarna banka.

**9. Place, date and time for the submission of bids**

Bidders shall submit bids in a sealed envelope, each working day up to 18 June 2010 until noon, directly to the archive office of the Montenegrin Fund.

A bidder shall prepare one original of the documents in a sealed envelope, clearly marked "ORIGINAL", containing the number of invitation, name and the address of the Contracting Authority, date of submitting bid, with the note "DO NOT OPEN PRIOR TO THE OFFICIAL MEETING OF PUBLIC OPENING OF BIDS".

The original bid shall be typed or written in indelible ink. Each page of the bid shall be clearly marked (ex. perforated, signed or marked otherwise).

**10. Place, date and time for the public opening of bids**

Public opening, to which all the interested bidders are invited, will be held immediately upon the expiry of time for the submission of bids (18 June 2010 at noon), in the premises of the Montenegrin Fund.

**11. Deadline** for making decision on the most favorable bid is 60 days from the date of opening of bids.

**12. Contact persons:**

For technical issues: Radovan Acimic, phone: 020 245 093

Public procurement officer: Biljana Dapcevic, phone: 020 225 029

**13. Additional information**

Any bid received after the deadline, as well as those not sealed or incomplete, shall not be considered.

Contract on drafting project documentation of the above mentioned residential complex will be concluded with the first ranked bidder.

**Payment shall be effected as follows: 30% upon the adoption of conceptual architecture solution, 50% upon the submission of project documentation and 20% upon obtaining a building permit. Investor shall submit a request to the public companies and the Ministry of Internal Affairs, three days upon obtaining a positive report of the Commission for project technical control, in order to obtain relevant approvals for the project. Moreover, within three days upon obtaining the same, the investor shall submit request to the competent authority for issuing building permit.**

All bidders shall submit a bank guarantee amounting to 2% of the bid value, as a guarantee of remaining obliged to their bid within the period of 60 days, starting from the date of opening of bids.

All bidders shall properly fill in and submit the following forms:

- Statement of acceptance of terms and conditions from this invitation (Appendix II)
- Statement of independence (Appendix III)

The first ranked bidder shall submit performance guarantee amounting to 5% of the bid value, pursuant to provisions of the Article 44 of the Public Procurement Law.

In the case that the first ranked bidder withdraws from the competition, the Contract Authority shall activate his bid guarantee, reserving the right to negotiate with the second ranked bidder.